

**US91 Passive Treatment System
Irwin Township Venango County
Scrubgrass Creek Watershed Association**

GENERAL INFORMATION FOR BIDDERS

1. **BIDS DUE.** Bids will be received by Hedin Environmental until 5:00 PM on July 2, 2020. A complete Bid consists of the completed Bid Form and a 1-page description of prior experience on this type of project.
2. **MANDATORY MEETING.** All Bidders must attend a pre-bid meeting at the site on June 16, 2020. The pre-bid meeting will begin at 10 AM at US 91 construction access road entrance on Georgetown Road. Geographic coordinates of meeting location: 41.2260, -79.9500. The project and meeting is on private property and no access to the site prior to the bid meeting is allowed.
3. **BID DELIVERY.** Bids will be accepted by mail, fax, email or in person.
Mailing address:
Hedin Environmental
195 Castle Shannon Boulevard
Pittsburgh, PA 15228
Fax: 412-571-2208; Email: bhedin@hedinenv.com.
If accepted, a signed copy of the original bid and bonding must be provided.
4. **BID FORM.** The Bid shall be submitted on the official Bid. The Bid must reflect the cost of completing the entire project. The owner, president, or other controlling officer of the company must sign the bid form. This signature indicates that all aspects of this bid document, including the attached plans, have been reviewed.
5. **REJECTED BIDS.** Bids received after the schedule closing time will be rejected. Scrubgrass Creek Watershed Association reserves the right to waive any and all informalities in the Bid and to reject any or all bids.
6. **BID OPENING.** Bids will be opened at a private meeting.
7. **SELECTION CRITERIA.** The Successful Bidder will be selected on the basis of total bid price, proof of insurance and bonding, previous experience, and ability to complete the project by October 31, 2020. The Successful Bidder will be notified on July 10, 2020.
8. **PROOF OF INSURANCE.** The successful Bidder will provide an insurance certificate that shows at least \$2,000,000 of general liability insurance and Workman's Compensation. The successful Bidder will name Scrubgrass Creek Watershed Association as an additional insured.

- 9. WAGES.** This project is funded by the PA Department of Environmental Protection and is subject to the Commonwealth's Prevailing Wage requirements.
- 10. BONDING.** The Successful Bidder will be required to provide a Materials and Performance Bond. Road bonds are responsibility of the bidder.
- 11. CLEARANCE BY DEP.** All contractors and subcontractors involved in the project must be approved by PADEP. The Successful Bidder will provide its Federal Employee Identification Number (FEIN) and the FEIN of any subcontractors.
- 12. CONTRACTING AND PAYMENTS** This project is funded by an approved PA Growing Greener grant. A contract will be signed between the Contractor and SCWA. Payments of approved invoices will be paid after reimbursement by PADEP.
- 13. COMPLETION OF WORK.** The project must be completed by October 31, 2020.
- 14. PROJECT WEBSITE.** Project information including this document, project plans, and amendments to the project plans and specifications can be found at: <http://www.hedinenv.com/biddocs.html>. Access requires a password which will be provided at the bidders meeting.
- 15. POINTS OF CLARIFICATION.** Any points requiring clarification regarding the project must be submitted to Hedin Environmental by 5 PM June 25, 2020. If necessary, clarifications will be posted on the project website by June 30, 2020. Questions about the project should be directed to Ted Weaver (Hedin Environmental) at 814-229-4115 or ptweaver@usachoice.net